

SUMMARY  
HLC Self-Study Steering Committee  
March 8<sup>th</sup>, 2005—3-4pm—President's Conference Room

Present: Drs. Ed Crowther, David Svaldi, Guy Farish, Teri McCartney, Carol Guerrero-Murphy, Barbara Medina. Mr. Mike Nicholson, Mrs. Dianne Machado, Mrs. Judy Phillips, Mr. Bill Mansheim, and Mr. Paul Tigan.

- I. The summaries of the previous meetings were approved without comment
- II. HLC Meeting, Chicago, IL, April 8-12<sup>th</sup>
  - a. The Conference Team
    - i. Confirmed—Teri McCartney, David Svaldi, Bill Mansheim, Carol Guerrero-Murphy, Dave MacWilliams, Barb Friese, Mike Nicholson, Sandy Starnaman, Frank Novotny, and Paul Tigan.
    - ii. Unconfirmed—Georgia Grantham, Barbara Medina.
  - b. Logistics
    - i. Turn in registration forms to the Provost's office by Monday, March 14<sup>th</sup>.
    - ii. Bill Mansheim's office will coordinate airline and hotel reservations.
      - 1. Fly out Friday, April 8<sup>th</sup> in the PM
      - 2. Return Tuesday, April 12<sup>th</sup> in the afternoon.
      - 3. Most will come and go via ASC Van.
      - 4. Early Returns (Dave Mac, etc.) will coordinate one car.
- III. Criterion II: Preparing for the Future
  - a. Steering Committee also serves as the sub-committee for Criterion II
    - i. Please plan on some extended meetings towards the end of the semester to address this issue.
      - 1. March 22<sup>nd</sup>, 2005—Two-hour meeting.
- IV. NSSE/BEAMS
  - a. NSSE Consultant will be on campus March 21<sup>st</sup>-22<sup>nd</sup>.
    - i. Consultant will not attend the Steering Committee Meeting
      - 1. Most members will have time with the consultant at either the Provost's Council (Monday, 4pm) or the Assessment meeting (Tuesday, Noon).
- V. Strengths
  - a. The committee worked to prioritize the top 5 Strengths of ASC
    - i. Academic Quality and Programs of Excellence
      - 1. Variety of Programs
    - ii. Extended Campus
      - 1. Outreach to Community
    - iii. Facilities
      - 1. IT Backbone & Data Management System (Banner)
      - 2. Planetarium
    - iv. Access
      - 1. Low Cost
      - 2. Evening/Weekend
      - 3. Regional Access Provider (REP)
    - v. Class Size

1. Student to Faculty/Staff Ratio
- vi. Faculty/Human Resources
  1. Innovation
  2. Collegiality
  3. New Leadership
- vii. Cultural Opportunities
  1. Traditions
  2. Arts/Theatre/Music
  3. Opportunities for Community.

VI. Adjournment