

**Graduate Council**  
**Minutes**  
**09/10/07**

Present: Don Basse, Ed Crowther, Tracey Robinson, Gene Schilling, Mary Valerio, and Teri McCartney

**Information/Discussion Items**

- Department Updates
  - HPPE – Dr. Robinson reported that HPPE is reviewing degree plan; have requested new faculty line
  - TED – Dr. Valerio reported that TED is developing new Gifted/Talented track/endorsement; will be working on approval process
  - Counseling – Dr. Basse reported that Counselor Ed will consider new tracks/certificates for Student Personnel and Wilderness Therapy with a new faculty line and administrative support
  - Art – Gene Schilling reported that the Art Department will need to limit admitted graduate students, at least in painting; working toward compensation
  - History – Dr. Crowther reported that 11 students have enrolled in fall semester MA courses to date
- Graduate School Updates
  - Dr. McCartney listed her priorities related to current grad programs:
    - working with Dr. Mumper on compensation for Art;
    - assisting TED in getting Gifted/Talented track/endorsement approved;
    - working with HPPE and Counseling for new faculty lines;
    - working with History to recruit new students to MA program
  - New Administrative Assistant I in Grad School – Melissa Gatsinger
    - Will be responsible for admissions and related paperwork, tracking, etc.
  - New Programs
    - Potential MBA with specialized tracks
- Questions/Discussion
  - Dr. Basse asked why the time limit for grade appeals was left out of the Counselor Ed Handbook
    - It is included in the general Graduate Student Handbook (3 school day time limit)
  - Dr. Basse asked about the “no grade forgiveness” policy at the graduate level
    - Discussion ensued with suggestions for students to be able to appeal the policy; let departments make decisions and use professional judgment; look at new undergraduate grade forgiveness policy
    - No action taken
  - One Stop Issues

- Several departments reported problems with misinformation at One Stop
  - Graduate students being told they could only take 6 credit hours
  - History students being told we don't have an MA in History when trying to register
  - **Action – Dr. McCartney will talk with Dr. Mumper who now has direct supervision of enrollment management**

### **Program Reviews**

- Two programs to be reviewed this year
  - MA in Art
  - MA in Education; MA in Special Education
- Dr. McCartney handed out current program review protocol
  - Asked that representatives discuss with departments
    - Focus on assessment, not just cost effectiveness
    - What assessment measures should graduate programs use?
    - Grad Council will take feedback and revamp to meet needs of graduate programs
    - Dr. McCartney will speak with Andrea Benton regarding the datasheet and revise to meet graduate program needs
  - **Action - Feedback due at next Graduate Council meeting**

### **Program Changes**

- Dr. McCartney reminded Council that any significant course changes or any degree plan changes need to come to Grad Council for review
- **Action**
  - **Grad Council approved the degree plan change for Counselor Education**
  - **Change includes changing 6 credit-hour internship course to a 3 credit-hour course**
  - **Total degree plan hours remain the same at 60**
  - **The 3 credit hours will be made up with an elective course; Counselor Education offers several**

**Next meeting is Monday, September 24 at 3:00 pm in ES 222.**