

Adams State College
Off Campus Jobs

Work Study Job Description

Milagros Coffeehouse Job Description

Milagros is a program of La Puente Home

Milagros Coffeehouse Mission: Our mission is to support La Puente by operating profitably and to consistently provide simple, healthy, delicious food and beverages. We also provide a welcoming environment that leads to a greater awareness of hunger and homelessness. For our employees, we give an exceptional work environment that enhances personal growth and job satisfaction.

La Puente Home is nonprofit, community service organization providing emergency shelter, food assistance, transitional housing, self-sufficiency services, homeless prevention, community outreach services, and job readiness training for the homeless and community members in crisis.

Job Title: Barista/Food preparer. Prepare and serve specialty drinks, specialty food items, serve customers, and provide public relations support for La Puente Home.

Work Location: Milagros is located in the heart of down town Alamosa at 529 Main Street.

Work study Student and Americorps Volunteer Impact: Work study students and Americorps volunteers will support staff in all coffeehouse duties, assist with special events including music and art programs, provide information to customers about La Puente Home, and support co-workers who are participants in Job Readiness Training.

Responsibilities and Duties: Responsibilities include but not limited to taking and filling orders, excellent customer service, cleaning and maintaining Milagros' appearance, awareness of La Puente services, and other duties specific to ones talents or deemed necessary by Milagros manager.

Qualifications: The qualified applicant will be hard working, able to handle busy or stressful periods (rushes, holidays, etc.), open to learning new skills, able to follow direction, ability to handle money, great at cleaning, and extraordinary people skills.

Commitment Required: Milagros is an employment at will employer for paid staff. For work study students and Americorps volunteers commitments vary and will be handled per contract. All employees, work study students, and Americorps volunteers play a strategic role in public relation needs of La Puente Home to articulate the needs and issues of hunger and homelessness, and knowledge of all La Puente programs.

Training: Training will consist of up to 5 days supervised work, or more if required, and an orientation of La Puente programs.

Employee/Volunteer/Work Study Student Supervisor: All report to Milagros Manager or Shift Manager.

Benefits: Paid employees, volunteers, work study students benefit from the satisfaction of giving good service to the public. In addition, all work serves as a gift to the community because all profits from Milagros go to support the work of La Puente. Volunteers and Work Study placements will be considered for letters of recommendation for future endeavors.