



DEPARTMENT OF TEACHER EDUCATION

WORK WITH CHILDREN-PHASE I
Recommendation for Admission
Teacher Education Program

Instructions to student: This recommendation is to be completed by an individual (eg: employer, faculty) who can comment on your recent (last two years) experience working with children.

Part I: To be completed by student.

Name _____ ASC ID # _____

Licensure Program: Elementary Secondary K-12

Major (if applicable): _____ Minor or emphasis area: _____

Under the provisions of the Family Education Rights and Privacy Act of 1974, you (if admitted and enrolled) will have access to the information provided unless you have waived such access. Please sign and date below to inform us of your decision.

I hereby waive my right/do not waive my right of access to the information recorded in this letter
(Circle one)

Signature of applicant _____ Date _____

Instructions for recommender: In addition to responding to the items below, please comment specifically on the applicant's work ability, experience and capacity to work with children, and personal characteristics. You may use the section below or attach a letter. Several paragraphs will be more useful to the admission committee than one or two sentences. If you do not wish to use this form, please include the full name of the student, as it appears above, to ensure that your recommendation will be added to the correct applicant file.

Part II: To be completed by the faculty recommender

Name: _____ Title: _____

Signature: _____ Date: _____

Address: _____

Telephone: _____ Email: _____

Program/Institution (if applicable): _____

How long have you known the candidate and in what capacity has she/he worked with children?

Check appropriate box.

<i>Personality and Character Traits</i>	<i>4-Advanced for age</i>	<i>3-Appropriate for age</i>	<i>2-Needs development</i>	<i>1-Not acceptable</i>
Ability to get along with people				
Ability to work without supervision				
Bearing, poise, self-confidence				
Consistent attendance				
Cooperativeness				
Dependability				
Initiative				
Respect for others				
<i>Experience working with children</i>				
Effective verbal communication with children				
Poise and self confidence				
General ability to work with children				
Attendance				
Professional appearance				
Professional conduct with children				
Professional conduct with adults				
Reaction to advice and criticism				

Please provide additional information that would be of value in rating the ability of this student to work with children. Use letterhead if desired.

Please enclose this form and any separate sheets in a sealed envelope, and write your signature over the sealed flap. You may then either return the sealed envelope to the student, or mail it to us: Department of Teacher Education, 208 Edgemont Blvd, Alamosa, CO 81102. (Phone 719-587-7776; Fax 719-587-8145)